

MONTIN ENGINEERING CONSULTANTS (GOTZ) LIMITED

Project GTZ-2006-01 – Commerce & Industry Site Development PROJECT OUTLINE

1.0 INTRODUCTION

The Commerce & Industry Site Development Project will operate under a contractual agreement between Montin Engineering Consultants (Gotz) Limited and the Home Office of the Royal Kingdom of Gotzborg. The project will involve two phases:

- Phase One: Website Definition; and
- Phase Two: Website Construction.

Each phase will be completed by an agreed deadline (see Figure 1.1). Completion prior to the agreed deadline of the phase will elicit an early-completion reward payable to Montin Engineering Consultants (Gotz) Limited by the Royal Kingdom of Gotzborg. Likewise, late completions will result in penalties payable by Montin Engineering Consultants (Gotz) Limited.

Figure 1.1 – Project Phase Deadlines

Phase	Deadline*
Website Definition	30 April 2006
Website Construction	31 May 2006

*Dates subject to change as project progresses and regulatory approval are given.

2.0 PROJECT PHASES

2.1 SITE DEFINITION

The first phase of the Commerce & Industry Site Development Project will involve discussions between the contracting parties as to the content and structure of the website as well as other design considerations. Among the issues to be resolved in this phase are:

- Hosting: will the website be hosted at its own location, or will it be hosted on the current Home Office website location*?
- Integration: If the website is to be hosted on the Home Office location, will the site be integrated into the current Home Office website design (designed by Scott Noseworthy in mid-2005) or will the site instead be independent of the Home Office design?
- Navigation: What are the primary navigation links that the Ministry of Commerce & Industry requires on the primary page of the website, and subsequent secondary (etc.) pages?
- Content: Required information to be provided to the viewer of the website.

* Royal Kingdom of Gotzborg website is currently operational on Geocities free hosting service at the following URL: <http://www.geocities.com/gotzborghomeoffice>.

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2.2 SITE CONSTRUCTION

The second phase of this project will involve the construction of the Commerce & Industry website as per the results of the site definition phase as well as continued negotiations between Montin Engineering Consultants (Gotz) Limited and the Royal Government.

The site will be constructed and operational for public viewing by the indicated deadline in figure 1.1. Key stages of this phase are:

- Development of a header image for the website which clearly states that the content contained within the website is related to the Ministry of Commerce & Industry.
- Creation of all necessary web pages to be contained within the website, and required navigation linkages.
- Addition of content to necessary pages.
- Quality assurance – confirmation that all pages display as anticipated.

3.0 FINANCIAL AGREEMENT

3.1 BASIC RATE

The Royal Government of the Royal Kingdom of Gotzburg agrees to pay a total, lump basic rate upon completion of this project by Montin Engineering Consultants (Gotz) Limited. This rate will be 900.00 Gotzburg Thalers (GTh) and will be deposited to the “Montin Engineering” account at the Royal Bank of Commerce in Gotzburg.

3.2 PENALTIES AND REWARDS

Penalty: If Montin Engineering Consultants (Gotz) Limited does not complete the project by the indicated deadline in figure 1.1 (31 May), it will be required to pay a penalty fee to the Royal Government of the Royal Kingdom of Gotzburg. This penalty will be equivalent to a base 15% of contract value, or 135.00 Gotzburg Thalers, plus an additional 3% per additional week (rounded-up) after the deadline until completion. For example, if the project is completed four weeks after the agreed-upon deadline, Montin Engineering would pay a penalty of:

Base Penalty for Late Completion:		GTh135.00
+ Per Week Late Penalty (135 x 3%)	GTh4.05 x 4	GTh16.20
<i>Total Penalty payable in this example:</i>		<i>GTh151.20</i>

Reward: If Montin Engineering Consultants (Gotz) Limited completes the project ahead of the agreed-upon deadline, it shall receive, from the Royal Government, a financial reward. This reward will be equivalent to a base 10% of contract value, or GTh90.00, plus an additional 10% per additional week (rounded-up) prior to the deadline when the project was

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completed. For example, if the project is completed two-and-a-half weeks ahead of schedule, Montin Engineering would receive a reward of:

Base Reward for Early Completion:		GTh90.00
+ Per Week Reward, rounded to 3 weeks (90 x 10%)	GTh9.00 x 3	GTh27.00
<i>Total Reward payable in this example:</i>		<i>GTh117.00</i>

3.3 AGREEMENT

Instruction from the Minister of Commerce and Industry to proceed with the project shall be interpreted as the Royal Government of the Royal Kingdom of Gotzburg's approval and concurrence with this financial agreement.

4.0 COMMENCEMENT

The project will formally commence upon instruction from the Minister of Commerce and Industry, Royal Kingdom of Gotzburg following receipt of this document.

Document History

12 April 2006 – Draft of Document Completed

12 April 2006 – Submitted via Email to Minister Maher, Commerce & Industry; awaiting approval of proposed project outline and instruction to proceed to phase one.